

# Walkerville Primary School



## Bring Your Own Device (BYOD)

### What is bring Your Own Device (BYOD)?

BYOD refers to students bringing their own personal device (iPad) to school to enhance learning activities. Electronic devices support learning, research, problem solving and positive communication. We support our students to become digitally responsible cyber citizens.

**Year 3:** In semester 2 each year, students have the option to bring their own device (BYOD) to school. Participation of year 3 students in BYOD is entirely voluntary, and the decision to take part rests solely with parents and carers.

Introducing a personal learning device midway through year 3, rather than at a traditional year-level transition point, offers several advantages:

- **Stability and focus:** Students are already familiar with their classroom routines and their peer group, making it easier for them to focus on learning how to use and care for the device responsibly as a tool for education.
- **Preparation for future assessment:** The additional six months of access to digital tools enables students to become more proficient in composing texts and engaging with digital platforms. This extended period of practice specifically supports their preparation for assessments such as the year 5 NAPLAN, where digital literacy is essential. Digital literacy is the ability to use technology, like computers and tablets, to find information, solve problems, create and communicate.
- **Flexible family engagement:** Introducing the program in the middle of the year provides us with an opportunity to run parent information sessions during a less busy period of the school year, ensuring parents receive the information and support they need to make informed decisions.

This approach aims to maximise student readiness, support responsible device use, and foster proficiency in digital learning skills well ahead of key assessment points.

**Years 4-6:** BYOD is expected for all students in years 4-6. A limited number of school devices may be available for families that are unable to supply one.

With BYOD devices, students and their families must ensure that:

- devices are charged at home ready for use each day
- devices are updated to the minimum required operating system (listed on the school's website) or above to work with the school network
- SIM cards are removed or cellular data is disabled to ensure the device's internet access is properly filtered while at school
- devices are in good working condition (e.g., no cracked screens)
- a cover, keyboard and headphones are provided.

Please note, the school does not accept any responsibility for:

- loss, damage or theft of ICT devices including iPads while travelling to and from school and during the school day
- investigation of theft of devices. Families will be advised to report the theft to SA Police.
- insurance for accidental loss or damage to devices brought to schools for use by students. However, claims may be met under the department's public liability insurance where the loss or damage is attributable to a negligent act or omission on the part of the school.

# Walkerville Primary School



## Keeping students safe and ICT Acceptable Use

To keep our students safe while using information and communication technologies (ICTs), we've created guidelines that align with best practice. These explain how we use ICTs to support learning and keep students safe. Please take some time to read this document and discuss the key points with your child/ren.

### Cyber-Safety Practices

We take cyber-safety seriously. Every child in every class revisits the ICT Acceptable Use Agreement yearly. This agreement is part of our child protection education, ensuring that students learn how to stay safe online.

### Implementation and Monitoring

Parents are required to sign and return the ICT Acceptable Use Agreement annually, to ensure their child/ren can use ICT devices at school. Students in years 3 to 6 take responsibility for and sign a paper copy of this agreement after reviewing this with their teacher. We monitor the material sent and received over our network, and filtering software restricts access to sites identified as not suitable for learning.

### Parental Guidance

We enable rigorous practices to protect students from inappropriate content while using the school's internet however we realise that issues may arise. We recommend that parents use internet filtering software at home and create clear guidelines for device use at home to help keep their children safe.

### Safe learning environment

To keep students safe:

- our school has an acceptable use agreement which outlines appropriate use of technologies
- families and students are required to familiarise themselves with and sign the agreement before using devices at school
- students from year 3 onwards use individual logins to access internet and core learning tools
- all internet traffic through the school environment is filtered to minimise risks and individual internet use is tracked
- daily reports are generated where activity may be in breach of the agreement and are followed up by staff
- our technician is able to investigate who is online and what is accessed while at school
- cyber safety lessons are taught as a part of the curriculum
- iPads are locked inside classrooms during breaks during the day by the classroom teacher
- students only use devices for learning, in class time and with the teachers' permission

Updated 6 May 2026

### Home-School communication

Devices, including iPads, are not to be used at school to send or receive calls or messages. We ask that parents switch off messaging during school hours and restrict who can send or receive messages on BYOD devices. School devices have messaging functionality disabled.

*Parents are reminded that in cases of emergency, contact the school office to ensure your child receives messages quickly and safely.*

### Walkerville Primary School will:

- ensure your child's learning experience is safe by restricting access to inappropriate, illegal, or harmful material on the internet, school's wireless network, or ICT devices—both at school and during school-related activities.

Updated 6 May 2026

- work closely with you and your child to highlight and understand the importance of staying safe online. Our education programs are designed to complement and support the ICT Acceptable Use Agreement and will provide your child with the strategies they need to protect themselves in today's connected world.
- respond to any breaches of acceptable use in an appropriate manner
- address enquiries at from parents/caregivers/legal guardians or children about cyber-safety issues in a timely manner
- manage all school devices with JAMF-School or a similar management system to support a safe and productive learning environment

**Parent / caregiver / legal guardian responsibilities include:**

- *Talking About Cyber-Safety:* Have a conversation with your child about the importance of staying safe online. Explain why following the guidelines is important for their well-being.
- *Reinforcing School Strategies:* Encourage your child to follow the cyber-safety strategies we've discussed at school. Your support at home reinforces what they've learned at school.
- *Reaching Out with Questions:* If you have any questions or concerns about cyber-safety or this agreement, don't hesitate to contact the class teacher or a school leader. We're here to help.
- *Signing the relevant ICT Acceptable Use Agreement for their child/ren.* This includes consenting to the use of Department endorsed technology products and services provided by the school for my child, including but not limited to Microsoft 365 and Google Workspace for Education and agree to the relevant terms and conditions of those products and services.

We request that parents / caregivers / legal guardians discuss the relevant year level's 'ICT Acceptable Use Agreement' with their child/ren to provide them with strategies to help us all stay safe when using ICT at school and outside of school hours.

**Unacceptable Use**

- students must not send or receive calls or messages using the school network
- students with devices must not engage in personal attacks, harass another person or post private information about another person using SMS, the internet, taking/sending photos or objectionable images and phone calls
- devices including iPads are not to be used on school grounds or connect to the school network before or after school. This includes calls, messages, to surf the internet, take photos, play games or use any other application.
- accessing the internet by using an unauthorized device or network will be considered a breach of the school's code of conduct and will result in access privileges to the school's network/internet being withdrawn

If students use devices inappropriately at school, the teacher or leadership team will respond in accordance with school and Department policies including the:

- WPS Positive Behaviour Management policy
- WPS Bullying Prevention policy
- WPS Mobile Phone and Device policy
- The Department for Education's suspension, exclusion and expulsion of students procedure.

The ICT Acceptable Use Agreement must be read and acknowledged by all students and parents/caregivers prior to the use of any school devices or department ICT facilities or services. This agreement applies to all on-site technology, software, loaned devices and personal devices used at school (including laptops, tablets, cameras and mobile phones).

# ICT Acceptable Use Agreement: Years R-2



*By following this agreement, I am showing Care, Cooperation, and Commitment in how I use technology for learning.*

## **I agree that:**

1. I will use school iPads, laptops and other devices only when my parents/caregivers have signed my Cyber Safety Use Agreement form and the completed form has been returned to school.
2. I will use the computers, iPads, laptops and other ICT devices only for my learning and only with my teacher's permission.
3. I will use the internet at school only when a teacher gives permission and only when an adult is in the room.
4. If there is something I'm not sure about, I will ask my teacher.
5. I will use the internet, laptops, iPads and any other ICT devices only for positive purposes. Therefore, I will not be mean, rude or unkind to, or about, other people.
6. I will keep my passwords private and only use my own or class logins.
7. If I find anything that upsets me, is mean, rude, or that I know is not acceptable at our school, I will:
  - turn off the screen or close the laptop
  - tell a teacher straight away
  - not show other students.
8. I will not bring any ICT devices to school. This includes things like iPads, laptops, games and cameras.
9. I will not put any personal information online like:
  - my full name
  - my address
  - my e-mail address
  - my phone numbers
  - photos of myself or others.If I am not sure what information to enter when using the internet or apps, I will ask my teacher.
10. I will be careful and will look after all our school ICT devices by:
  - using them responsibly and taking care of them
  - following our school cyber-safety strategies
  - telling a teacher about anything that is not working or damaged.

# ICT Acceptable Use Agreement: Years 3-6



*By following these expectations, I demonstrate Care for our community, Cooperation in learning, and Commitment to safe and positive technology use.*

## **I agree that:**

1. I will not use ICT devices at school until my parents/caregivers and I have signed my ICT Acceptable Use Agreement form and the completed form has been returned to school.
2. I must only use my own assigned computer network account and logins.
3. I will not share my logins with others.
4. I will only use devices and the school network for learning activities. At school I should not use devices to surf the internet or play games for entertainment, take social photos or access any other apps or content unrelated to learning.
5. I will not share personal information about myself or other students online, including name, address, email address, phone numbers or photos of myself or others.
6. I will not access or share inappropriate content online, including rude or offensive words or images, harmful materials, illegal activities, swear words or abusive language, or content that other students may find offensive.
7. I will not use iPads or other devices for messaging at school or using the school network.
8. I will not bypass web and email filters to view content that isn't allowed for students.
9. I understand that copyrighted materials (including games and movies) must not be illegally downloaded or accessed using the school network.
10. I will communicate kindly and respectfully at all times. I will not participate in harassing or bullying others online.
11. I will not forward chain letters, spam or other unwanted communications.
12. I will not participate in online activities that are not school approved not part of curriculum learning.
13. I will report suspicious activity or violations of this policy to a staff member straight away.
14. I will not take photos or videos of another individual without their consent.
15. I will not use the school network to stream large volumes of data (e.g., watch videos) unless given specific permission by the teacher to do so
16. I will not install any apps or software on school or department issued devices unless given permission by a teacher (school devices) or parent (BYOD devices) to do so
17. I will take care of all school and BYOD devices and report any damage.