

## **HEALTH & MEDICAL GUIDELINES**

It is the teacher's responsibility to administer basic first aid and initial treatment in the classroom or yard. Teacher Duty Bags contain bandaids, rubber gloves, first aid slips for the office, information about 'at risk' students.

Sick or injured students need to be sent to the office with a **completed first aid slip**. Admin staff have 004 first aid training. **Any injury to teeth or the head is to be followed up immediately**. The child will be sent to the office. The parents will be contacted.

**Blood** – Be aware of the risk to you of touching blood.

**Biting** – Any bites by one child of another that breaks the skin must be addressed. Send the child to the office. The child will need to see a doctor for a blood test.

**Record Keeping** – Admin staff will record all details of students treated for First Aid - this can be checked by teachers. Class Teachers will be notified if a student has been sent home.

**Pain Relief Medication** – We are not permitted to administer pain relief to students; in particular circumstances, parents may complete a Medication Authority form, and supply the appropriate medication. Most students requiring medication such as antibiotics should be able to take the medication at home.

**Head Lice** – In the event of head lice in the classroom, please contact admin staff for a set of notes to be sent home to all families.

**Infectious diseases** - If a child contracts an infectious disease such as measles, mumps etc. families must inform the school as soon as possible. When a child has contracted an infectious disease she/he must be excluded from school for specific periods, as advised by medical professionals.

**Medical Conditions** - Parents need to notify the school if their child has any medical condition e.g. allergies (peanuts, bee stings etc.), asthma, migraines, epilepsy or haemophilia. We require authorisation from a doctor of any regular medication which needs to be taken during school hours or of other precautions, and this must be provided to Admin staff. All information will be documented and made available to staff.

## **INFECTIOUS DISEASES**

DfE Regulations indicate exclusion for the following illnesses:

Measles	7 days from the appearance of rash
German Measles	5 days from the appearance of rash
Chicken Pox	5 days from the appearance of rash
Mumps	10 days from onset of symptoms
School Sores	Must be fully covered
Ring Worm	Must be fully covered
Headlice	Until treated

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